

General Data Protection Regulation (GDPR)

West Bridgford Hockey Club



1 Data storage

WBHC online system is hosted on secure Unix servers in Maidenhed in the UK. The servers are self-healing and mirrored, and data is backed up to remote servers in Nottingham on a weekly basis.

2 Information we hold

WBHC stores member data in the form of personal information about the individual: name, email address, team, experience etc.. as well as availabilities and event tickets. All of this data is under the control of the key administrators within the Club and accessible to the Club Captains for selection purposes. Personal data for each user is also accessible and editable by the member themselves and includes the ability to selectively display as well as delete their data. Data is encrypted for transmission.

3 Communicating privacy information

WBHC provides instructions on the management of individual user information which is then in the control of the user themselves. They can control what other people can see.

4 Individuals' rights

WBHC stores user data that can be edited and deleted by both the Club administrator and the individual user. This gives full rights to the Club member: of access; rectification; erasure; restrict processing; data portability; and to object; and exclude automated decision-making including profiling.

5 Subject access requests

WBHC can delete data as requested by the member, as well as providing data in Excel spreadsheet format on request free of charge, though unlikely as it is fully accessible online.

6 Lawful basis for processing personal data

WBHC stores member data to carry out its function as a hockey club. It does not provide personal data to any third party organisation. It therefore has a lawful basis on which to process data.

7 Consent

WBHC stores data uploaded by both the Club administrators and the Club members. As the members can edit and delete their own data it is taken that consent is implicit in the process.

8 Children

WBHC does not store data for or about Junior members online. Data about playing members between the ages of 13 - 18 is stored online. Junior data is stored in spreadsheet format for use on local machines by a limited number of administrators.

9 Data breaches

WBHC stores data on professionally managed secure servers. The ISP will contact WBHC in the event of a data breach, and WBHC is bound to inform the ICO if personal data is involved.

10 Data Protection by Design and Data Protection Impact Assessments

WBHC stores data on professionally managed secure servers designed with industry standard security and incorporating SSL encryption for data transfers. We regularly monitor server access data and consider the impact of data loss on privacy. Most data stored on WBHC is in the public domain.

11 Data Protection Officers

WBHC have a designated and registered data processor and compliance officer.
Mr Geoffrey C Bail.

12 International

WBHC operates within the UK and does not carry out any cross border data processing.